

Minutes - Board of Town Trustees

STATE OF ILLINOIS, }
WILL County } ss. REGULAR MEETING
Town of New Lenox }

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk at 1100 South Cedar Road on November 14, 2013.

PRESENT: Michael Hickey Supervisor
Annette Boyd Clerk
Martin Boban Trustee
Barb Kaupas Trustee
Larry Wennlund Trustee
David Medema Trustee

The following official business was transacted:

I. CALL TO ORDER

The New Lenox Town Board of Trustees Meeting was called to order on November 14, 2013, at 7:00 p.m. by Supervisor Hickey.

II. ROLL CALL

Also present:

Highway Commissioner, Dennis McPartlin
Township Assessor, Bonnie Hernandez
Attorney Cass Wennlund, Wennlund and Associates

III. APPROVAL OF MINUTES

Motion by Trustee Wennlund, seconded by Trustee Kaupas to approve the October 10, 2013 minutes of the Regular Meeting. No further discussion; all in favor; none opposed; motion carried.

IV. SPECIAL GUESTS / PUBLIC COMMENTS

None.

V. BOARD ISSUES – ACTIONS

A. Personnel Policy – Accrued Sick Day Clarification

Supervisor Hickey explained that the current policy allows for banked sick days for an employee, however, it does not allow the employee to use their banked sick day for a child, parent, or spouse. Supervisor Hickey clarified that banked sick time is unused sick time from prior years. He suggested the following changes:

“6.7 Employees sick days are intended for the illness of the employee; however they may be used for the care of a spouse, child, parent or parent-in-law who is under doctor’s care. In the event of such occurrence a written letter from the attending doctor should be submitted.

6.11 accumulated sick days may be used for the care of a spouse, child, parent or parent-in-law who is under doctor’s care.”

Attorney Wennlund reminded the Board that the policy change would only pertain to the Township staff.

Motion by Trustee Boban, seconded by Trustee Kaupas to adopt the revised policy changes.
No further discussion; all in favor; none opposed; motion carried.

VI. REPORT FROM TOWNSHIP OFFICIALS

A. SUPERVISOR

1. Family Services Foundation

Supervisor Hickey reported that the Family Services Foundation would be having a Social in February. Further details to follow.

Supervisor Hickey also reported that the Senior Housing Walkway concrete has been poured, however the Village found a problem with the threshold and the concrete was too high. The Contractor and the Engineer are discussing options, and the status will be reported to the Board after the inspection.

2. 2013-2014 Levy Report (First Review)

Supervisor Hickey presented the Board with the Levy numbers and suggested the Board only increase the Levy by \$38,000, representing a 3.4% increase, which would represent part of the new construction figures. The reasoning behind the suggestion is that the Assessor's staff haven't received raises for 3 years, as well as the insurance costs will be rising, as well as the consideration of the possibility the Senior Housing building may possibly need a new roof next year.

B. TRUSTEES

1. Trustee Boban

Trustee Boban gave a report on the Township Food Drive as well as the paint that had been collected and was almost all this paint was fully utilized. Supervisor Hickey noted that people were still dropping off paint after cutoff date so there will need to be efforts made to communicate the end date of the service for the season. Trustee Boban noted that Mr. Harke with the Will County Land Use department offered to help with any paint that may be dropped off.

Supervisor Hickey also noted for the Board that there was a problem with individuals throwing refuse away in the Township's dumpsters and hopes the installation of the cameras and additional signs will help curb this problem. Trustee Boban suggested that the policy of leaving the gate open may need to be reviewed.

2. Trustee Kaupas

Trustee Kaupas reported that the TRIAD meeting hosted a speaker that explained the Medicare Open Enrollment. Trustee Kaupas noted that Kathy Johnson would like to plan on having an event like this every year.

Trustee Kaupas also suggested that the Board consider replacing the carpet in the Food Pantry with tile.

3. Trustee Wennlund

Still waiting for the Title report on the Willow Road Property.

There were 3 burials at Maplewood cemetery and 1 at Marshall. Supervisor Hickey reported that Jim and Connie Lennert want to plant a Sugar Maple in honor of Royal and Isabelle Corp.

4. Trustee Medema

Trustee Medema reported that ever since the Township invested in a hybrid vehicle, the fuel bill has been cut by almost half.

- C. CLERK
Clerk Boyd reminded everyone that Levy would be passed next month.
- D. HIGHWAY COMMISSIONER
Highway Commissioner McPartlin reported that his department had cut down almost 45 trees in 1 day due to the Ash borer.
- E. ASSESSOR
Assessor Hernandez reported that currently her office was handling commercial appeals.
- VII. REPORT FROM ATTORNEY
Attorney Wennlund reminded the Board that December will be the first Abatement Ordinance for the Senior Housing Bonds.
- VIII. APPROVAL OF BILLS
Motion by Trustee Wennlund, seconded by Trustee Boban, to accept all bills and late bills as presented and approve for payment (\$31,094.50 for the Township General Fund, \$445.00 for the General Assistance Home Relief Fund, \$1,453.90 for the Maplewood Cemetery Fund, \$14,236.83 for the Senior Housing Fund, \$55,250.98 for the Road District General Fund). No further discussion; Trustee Boban, Trustee Kaupas, Trustee Wennlund, Trustee Medema and Supervisor Hickey in favor; none opposed; motion carried.
- IX. OTHER BUSINESS
None.
- X. ADJOURNMENT
Motion by Trustee Medema seconded by Trustee Wennlund, to adjourn the meeting at 8:12p.m. No further discussion; all in favor; none opposed; motion carried.

Respectively submitted,

Annette Boyd
Town Clerk