

# Minutes - Board of Town Trustees

STATE OF ILLINOIS,  
WILL County  
Town of New Lenox

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ss. REGULAR MEETING

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk at 1100 South Cedar Road on September 12, 2013.

PRESENT:	Michael Hickey	Supervisor
	Annette Boyd	Clerk
	Martin Boban	Trustee
	Barb Kaupas	Trustee
	Larry Wennlund	Trustee
	Dave Medema	Trustee

The following official business was transacted:

I. CALL TO ORDER

The New Lenox Town Board of Trustees Meeting was called to order on September 12, 2013, at 7:00 p.m. by Supervisor Hickey.

II. ROLL CALL

Also present:

Highway Commissioner Dennis McPartlin

III. APPROVAL OF MINUTES

Motion by Trustee Kaupas, seconded by Trustee Boban to approve the August 8, 2013 minutes of the Regular Meeting. No further discussion; all in favor; none opposed; motion carried

IV. SPECIAL GUESTS/PUBLIC COMMENTS:

None.

V. BOARD ISSUES – ACTIONS

A. Inter-governmental Agreement between Township and Road District.

Tabled for next meeting.

B. Approval of Fiscal year 2012-2013 Audit Report

Tabled for next meeting.

VI. REPORT FROM TOWNSHIP OFFICIALS

A. SUPERVISOR

1. Family Services Foundation Annual Meeting

Supervisor Hickey reported that the 2<sup>nd</sup> meeting for the Family Services Foundation would be on September 26, 2013. The Foundation would be researching Fundraising opportunities. The Foundation also anticipates having 2 new members join; Ms. Lynn Eckhardt and Ms. Jill Bojan.

2. Senior Housing Apartment painting policy, Tenant moving policy

Supervisor Hickey noted that the concrete repair work would be let out for bid in order to repair the ramp and sidewalk and would require a Special Meeting on September 19<sup>th</sup>, at 5:30pm. The urgency was to begin the work prior to this winter and be able to pour concrete while the weather still permitted. The Board concurred on having a Special Meeting.

Supervisor Hickey reminded the Board that the Township has a policy of repainting

an apartment only when there's a vacancy, however, some of the units have been occupied since day one and suggested a change in the policy that painting units be handled every 8 years.

The Township has also has a policy that if someone is already a tenant in the building, the tenant cannot move to a different apartment within the building. Supervisor Hickey suggested that the Township review the policy and requested input from the Board.

Trustee Wennlund and Trustee Medema voiced the opinion that the policy should remain in place. Trustee Medema pointed out that not only would the Township have 1 apartment needing to be cleaned/painted/repaired, this would incur these same additional costs for the same treatment in a second apartment and the Township would lose 2 months' rent for 1 vacancy impacting the revenue stream from that building for the debt.

The consensus from the Board was that the policy should remain in place.

Supervisor Hickey also suggested that, while currently not a problem, a policy should be adopted which states no barbeques would be allowed on patios or decks. The Board agreed.

Supervisor Hickey reported that the Township has received the Certificate of Exemption for Maplewood Cemetery and as such, would now be exempted from audits each year. The curbing and asphalt were installed on Tuesday and greatly improved the appearance.

Supervisor Hickey presented a contract from ProNet for camera services. The Township would be adding 1 camera aimed at the recycling area to capture the plates of those dropping off recycling materials, as well as adding 1 camera in the common area in the Senior Housing basement. Part of this monitoring would be transmitted wirelessly to the Township, for real time monitoring. The estimated cost is \$5,778.00. Motion by Trustee Wennlund, seconded by Trustee Medema to accept the ProNet proposal for \$5,778.00. No further discussion; Trustee Boban, Trustee Kaupas, Trustee Wennlund, Trustee Medema and Supervisor Hickey in favor; none opposed; motion carried.

B. TRUSTEES

1. Trustee Boban

Trustee Boban reminded everyone that Saturday was Sharefest and that the electronic recycling vendor, Vintage Tech Recyclers, would be there to accept recycling materials directly, as opposed to hauling materials back to the Township to be picked up. There would be 2 vocational students on hand to help load in food for the Food Pantry. There were pamphlets handed out on August 24<sup>th</sup> at the French Market promoting the event as well as other Township services. Trustee Boban reiterated that Sharefest has job fair, clothing donations, as well as a myriad of other offerings. There will only be one more day for latex paint recycling, on September 28<sup>th</sup>. Gary Cheney is currently investigating options to transport some paint to Texas.

Supervisor Hickey noted that on September 20<sup>th</sup>, the Manhattan Bank on Laraway Road wanted to collect electronics during their shredding event.

Trustee Boban wanted to apprise the Board that the Township did have 1 mosquito that tested positive for the West Nile Virus this season.

2. Trustee Kaupas

Trustee Kaupas was unable to attend the TRIAD meeting and will be on vacation during the next meeting.

Trustee Kaupas also thanked the Clerk for moving out of the Clerk's offices in the Township Building and relocating to the Road District. The Food Pantry can now expand to help meet the needs for the growing numbers of distressed families.

3. Trustee Wennlund

Trustee Wennlund reported that the Township has ordered the title report for the Willow Road property in preparation for the sale.

4. Trustee Medema

Trustee Medema reported that the Township has purchased a new car, a Toyota Prius for the Paratrasit department and anticipates seeing a drastic reduction in the \$1,000/month fuel costs.

C. CLERK

None.

D. HIGHWAY COMMISSIONER

Highway Commissioner McPartlin reported that the Route 6/Parker Road project was still moving forward, despite paperwork mistakenly being sent to Homer Glen instead of Will County for the North lane. The Route 6/Gouger Road Intergovernmental survey was ongoing. The Marley Road Bridge is not anticipated to be on this year's schedule.

E. ASSESSOR

None.

VII. REPORT FROM ATTORNEY

None.

VIII. APPROVAL OF BILLS

Motion by Trustee Wennlund, seconded by Trustee Kaupas, to accept all bills and late bills as presented (\$40,429.98 for the Township General Fund, \$0.00 for the General Assistance Home Relief Fund, \$14,644.28 for the Maplewood Cemetery Fund, \$33.82 for the Marshall Cemetery Fund, \$5,238.27 for the Senior Housing Fund, \$39,036.97 for the Road District General Fund and \$0.00 from the Equipment and Building Fund). No further discussion; Trustee Boban, Trustee Kaupas, Trustee Wennlund, Trustee Medema and Supervisor Hickey in favor; none opposed; motion carried.

IX. OTHER BUSINESS

Trustee Medema suggested that the Township review any business the Township conducts with Harris Bank due to the fees that Harris Bank is instituting.

X. ADJOURNMENT

Motion by Trustee Wennlund, seconded by Trustee Kaupas, to adjourn the meeting at 7:48pm. No further discussion; all in favor; none opposed; motion carried.

Respectively submitted,

Annette Boyd  
Town Clerk