

# Minutes - Board of Town Trustees

STATE OF ILLINOIS,  
WILL County  
Town of New Lenox

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ss. REGULAR MEETING

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk at 1100 South Cedar Road on August 8, 2013.

PRESENT:	Michael Hickey	Supervisor
	Annette Boyd	Clerk
	Martin Boban	Trustee
	Barb Kaupas	Trustee
	Larry Wennlund	Trustee
	Dave Medema	Trustee

The following official business was transacted:

I. CALL TO ORDER

The New Lenox Town Board of Trustees Meeting was called to order on August 8, 2013, at 7:00 p.m. by Supervisor Hickey.

II. ROLL CALL

Also present:

Highway Commissioner Dennis McPartlin  
Township Assessor, Bonnie Hernandez

III. APPROVAL OF MINUTES

Assessor Hernandez reminded the Clerk that she wasn't at the last meeting so the Clerk should strike her name from the attendees. Motion by Trustee Boban, seconded by Trustee Wennlund to approve the July 11, 2013, minutes of the Regular Meeting as amended/corrected. No further discussion; all in favor; none opposed; motion carried.

IV. SPECIAL GUESTS/PUBLIC COMMENTS:

None.

V. BOARD ISSUES – ACTIONS

A. Approve the purchase of a new Vehicle for the Transportation Department from bids due August 22, 2013, at 2:00pm.

Supervisor Hickey discussed that the Township had published a bid opening for August 22, 2013 at 2:00pm. He suggested that the Township authorize up to approximately \$32,000 for the purchase of this vehicle, although he anticipated the cost should be less.

Motion by Trustee Medema, seconded by Trustee Kaupas, to authorize the purchase of a new Township Vehicle for the Transportation department, not to exceed \$32,000.00. No further discussion; Trustee Boban, Trustee Kaupas, Trustee Wennlund, Trustee Medema and Supervisor Hickey in favor; none opposed; motion carried.

B. Appointment of FOIA Officer

Supervisor Hickey suggested that the Clerk be the primary FOIA response officer, with Supervisor Hickey as the backup FOIA officer.

Motion by Trustee Boban, seconded by Trustee Medema to appoint Clerk Boyd as the primary FOIA response officer and Supervisor Hickey as the backup officer. No further discussion; all in favor; none opposed; motion carried.

C. Resolution 2013-04 IMRF Termination of Participation (Trustees, Clerk and Supervisor)

Supervisor Hickey reiterated that this would leave the Highway Commissioner and the Township Assessor as the only elected officials participating in the IMRF program at this time going forward.

Motion by Trustee Boban, seconded by Trustee Kaupas, to adopt Resolution 2013-04 as presented. No further discussion; Trustee Boban, Trustee Kaupas, Trustee Wennlund, Trustee Medema and Supervisor Hickey in favor; none opposed; motion carried

VI. REPORT FROM TOWNSHIP OFFICIALS

A. SUPERVISOR

1. Family Services Foundation Annual Meeting

Supervisor Hickey reported that the Foundation would be meeting in September in order to get the foundation moving in a forward direction. Some proposals to be reviewed would be ideas for fundraising, gifting to the Senior Housing building for needs, such as the recent notice that any new washers/dryers have to be front loaders. The next meeting should have new members attending.

2. Senior Housing Meeting

The Township received a letter from the Village of New Lenox requesting a letter of support for the Village to try to raise funds for cosmetic changes to be made along Route 30 and access to Old Plank Trail by Providence.

Supervisor Hickey also mentioned he had received a copy of an annual Maintenance agreement on doors for the Senior Housing automatic door for \$848.00.

There will be some expected curb work to be done at Maplewood Cemetery, expected to be about \$3,000, \$9,000 for asphalt work from the Maplewood Cemetery funds. The Sue Orm family donated \$3,000 to the Maplewood Cemetery after Ms. Orm passed away.

B. TRUSTEES

1. Trustee Boban

Trustee Boban reported that Nuway agreed on only a 10% increase for 2 years due to the fact everything was so heavy from the rain. The Township collected approximately 30-40 gallons of latex paint, most of which went out to Sharefest for the local projects.

Trustee Boban also reminded everyone of Sharefest on September 14, 2013, which will also feature a Health Fair, a Job Fair as well as discussing recycling Styrofoam and carpet.

Trustee Boban also reported that there were 2 mosquito sprayings and as of this date, there hadn't been any major outbreaks.

Trustee Boban also suggested the Township investigate the possibility of a vocational student to help unloading trucks for the food pantry purchases which the Supervisor had mentioned.

2. Trustee Kaupas

Trustee Kaupas reported that the Food Pantry would be moving additional shelving into the Clerk's office once the Clerk has moved to the Road District offices. Trustee Kaupas also wanted to note that the Food Pantry had so much freezer space that the Food Pantry hasn't had to rely so heavily on canned meats and could offer frozen meats to families now. Clerk Boyd reiterated that she would be moving her office very soon to help alleviate the space problems for the Food Pantry.

3. Trustee Wennlund

Trustee Wennlund anticipates that the Willow Road Property should be able to be bid at next month's meeting.

4. Trustee Medema

Trustee Medema noted the conversation regarding the Paratransit vehicle covered his report.

C. CLERK

None.

D. HIGHWAY COMMISSIONER

None.

E. ASSESSOR

Township Assessor advised the Board that the Joliet Herald News hadn't published the new assessments on Wednesday or Thursday, and if it wasn't published on Friday, New Lenox Township would be the only Township that didn't have a filing deadline on September 9, 2013. Township Assessor Hernandez also reported that the Township had roughly 14.7 million in new construction, and there were still other properties to put on. She reported a 0.9450 equalization factor, with an approximate 66 million reduction in assessed valuation.

VII. REPORT FROM ATTORNEY

None.

VIII. APPROVAL OF BILLS

Motion by Trustee Kaupas, seconded by Trustee Wennlund, to accept all bills and late bills as presented (\$18,817.29 for the Township General Fund, \$82.86 for the General Assistance Home Relief Fund, \$945.31 for the Maplewood Cemetery Fund, \$130.00 for the Marshall Cemetery Fund, \$4,991.58 for the Senior Housing Fund, \$36,277.61 for the Road District General Fund and \$939.00 from the Equipment and Building Fund). No further discussion; Trustee Boban, Trustee Kaupas, Trustee Wennlund, Trustee Medema and Supervisor Hickey in favor; none opposed; motion carried.

IX. OTHER BUSINESS

None.

X. EXECUTIVE SESSION: Semi Annual Review of Closed Meeting Minutes; Matters Concerning the sale of Real Estate

Motion by Trustee Wennlund, seconded by Trustee Medema to move to Executive Session for the Semi-Annual review of Closed Meeting Minutes at 7:48pm. No further discussion; all in favor; none opposed; motion carried.

Regular Meeting resumed at 7:57pm

XI. ADJOURNMENT

Motion by Trustee Wennlund, seconded by Trustee Medema, to adjourn the meeting at 7:58pm. No further discussion; all in favor; none opposed; motion carried.

Respectively submitted,

Annette Boyd  
Town Clerk