Minutes - Board of Town Trustees

STATE OF ILLINOIS,
WILL County
Town of New Lenox } ss. REGULAR MEETING

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk at 1100 South Cedar Road on December 9, 2010.

PRESENT:	William McCollum	Supervisor
	Annette Boyd	Clerk
	Michael Hickey	Trustee
	Martin Boban	Trustee
	Larry Wennlund	Trustee
	Barbara Kaupas	Trustee

The following official business was transacted:

I. CALL TO ORDER

The New Lenox Town Board of Trustees Meeting was called to order December 9, 2010, at 7:00 p.m. by Supervisor McCollum.

II. ROLL CALL

Also present:

Bonnie Hernandez, Township Assessor
Attorney Cass Wennlund

III. APPROVAL OF MINUTES

Assessor Hernandez noted that the minutes should reflect a homestead exemption of 5,500 for 2008 and 6,000 for 2009. Motion by Trustee Boban, seconded by Trustee Hickey, to approve the minutes of the November 11, 2010, Regular Meeting as amended and corrected. No further discussion; all in favor; none opposed; motion carried.

IV. SPECIAL GUESTS

Ms. Char Lindeen requested the opportunity to speak about the Supervisor's Office Holiday Observance Schedule. She inquired about whether there was to be a New Year's Day holiday observance for 2011, either the Friday before or the Monday after. Supervisor McCollum noted that the schedule would be corrected to reflect a New Year's Day observance for the Township.

V BOARD ISSUES – ACTIONS

A. 2010 Township Levy Ordinance 2010-03

Supervisor McCollum noted for the record that the Levy has been posted as required and wished to give credit to the board for not increasing the levy amount at all in this economic period. Motion by Trustee Hickey, seconded by Trustee Wennlund to approve the 2010 Township Levy Ordinance 2010-03. No further discussion; Trustee Hickey, Trustee Boban, Trustee Kaupas, Trustee Wennlund, Supervisor McCollum in favor; none opposed; motion carried.

B. Certification of 2010 New Lenox Road District Levy Ordinance 2010-04

Motion by Trustee Wennlund, seconded by Trustee Boban to adopt the 2010 New Lenox Road District Levy Ordinance 2010-04. No further discussion; Trustee Hickey, Trustee Boban, Trustee Kaupas, Trustee Wennlund, Supervisor McCollum in favor; none opposed; motion carried.

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C. Employee Medical Benefits Package; IRS Section 125 Cafeteria Plan

Trustee Hickey noted as per the Supervisor's report, and included in everyone's packet, there was an option available through the IRS Section 125 Cafeteria Program. Section 125 provides for employee payroll deducted contributions toward health plan coverage to be pre-tax if the employee so chooses.

1) The current Blue Cross Blue Shield PPO with an employee Rate of $440.32 per month, $8,060.64 per year (250/$500 deductible)

2) Blue Cross Blue Shield – Blue Edge Health Savings Account, PPO Employee Rate of $440.32 per month, $5,283.84 per year ($2,500/$5,000 deductible). Each employee will receive a $1,300 distribution on January 15 to their Health Savings Account to help meet the deductible.

3) Blue Cross Blue Shield – Blue Advantage, HMO with an Employee Rate of $443.17 per month, $5,318.04 per year (no deductible.)

As noted in the memo, the committee agreed that the Township would set the cost of the #2 HSA Plan as the flat grant given to each employee for their Health Insurance. At a $7,300.00 flat grant, the savings to the Township is $1,455.00 per full time employee annually. If the employee chooses to stay with the current PPO, a payroll deduction will apply. If the employee chooses the HMO, additional supplemental programs through the AFLAC (or equivalent providers) can be purchased. If the employee has sufficient coverage with another family policy, we are offering a $2,400.00 opt-out provision.

However, as Trustee Hickey noted, proof of insurance coverage elsewhere must be provided to the Township.

In the future years, the Township will review the computation each year at the annual meeting. The future insurance costs should be predictable and controllable.

Part of the differences in the previous costs and the new costs of the plans, $800.00, has been given to the employees as a pay increase.

Supervisor McCollum noted that it was hoped that the plans could be implemented sooner than January 15th. Supervisor McCollum noted he would be assembling additional questions to be addressed to their Mesirow agent next week.

Motion by Trustee Hickey, seconded by Trustee Boban to approve the Section 125 Cafeteria Programs as presented in the Health Insurance Memorandum. No further discussion; Trustee Hickey, Trustee Boban, Trustee Kaupas, Trustee Wennlund, Supervisor McCollum in favor; none opposed; motion carried.

Supervisor McCollum wished to thank Matt Bruns, Mike Hickey and everyone else for working so hard on behalf of the constituents of New Lenox Township.

D. Supervisor's Office 2011 Staff Compensation Schedule

Supervisor McCollum noted that part of the health insurance savings is why the Township is able to pass on savings to the employees in the form of raises. Supervisor McCollum pointed out that the average increase was 2.4% when the CPI is 2.7%.

Motion by Trustee Wennlund, seconded by Trustee Hickey to approve the 2011 Staff Compensation Schedule. No further discussion; Trustee Hickey, Trustee Boban, Trustee Kaupas, Trustee Wennlund, Supervisor McCollum in favor; none opposed; motion carried.

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E. 2011 Fares, Fees, and Charges Schedule

Trustee Hickey reported that the Township was seeking to assume the management of installations of foundations for Marshall Cemetery. Trustee Hickey believes that the Township would be able to realize a modest income stream.

Concerning cremains, a couple of the more notable changes were Saturday, after 1:00pm, or on Sunday after 2:00pm, the rate would double.

Motion by Trustee Hickey, seconded by Trustee Wennlund to approve the 2011 Fare, Fees and Charges Schedule as presented. No further discussion; Trustee Hickey, Trustee Boban, Trustee Kaupas, Trustee Wennlund, Supervisor McCollum in favor; none opposed; motion carried.

F. Supervisor's Office Holiday Observance Schedule

Motion by Trustee Wennlund, seconded by Trustee Hickey to approve the 2011 Holiday Observance Schedule, as amended. No further discussion; all in favor; none opposed; motion carried.

VI. REPORT FROM TOWNSHIP OFFICIALS

A. SUPERVISOR

1. Town Administrative Ordinance

Supervisor McCollum requested that Trustee Wennlund be involved in reviewing an ordinance along with Trustee Boban.

Supervisor McCollum also reported that the issues with the auto deposit delay is the result of the software general ledger program. Supervisor McCollum is investigating the possibility of utilizing the firm Paychex payroll system which would only cost approximately $80.00 per pay period. Supervisor McCollum is hoping that by January 15th, the Township could have direct deposit available to employees. Supervisor McCollum said this would relieve the problem of holding anywhere from 10 to 15 days of pay and could result in the Township only holding 5 days.

2. Personnel Policy Amendment: New Hires

Supervisor McCollum reported that there would be an amendment as opposed to current employees.

3. Life Safety Program and Building Upgrades

Supervisor McCollum reported that the Paratransit is moving to the north side of the building and that Family Services would be moving to the office closer to the Food pantry.

Operation Santa would be wrapping Christmas gifts and there would be food sorting on Saturday. Supervisor McCollum also noted that there would be an additional Senior Housing delivery this year.

Staff has been very active this year in promoting the Township services, along with Debbie Cunningham's promotion of the Paratransit Services.

B. TRUSTEES

1. Trustee Hickey

Trustee Hickey noted that his subject has already been covered.

2. Trustee Boban

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Trustee Boban reported that the Vocational Program was working out well for the Township. In January, Trustee Boban anticipates working on Annual Clean Up Day again.

Trustee Boban also reported that he had spoken with Highway Commissioner McPartlin about moving the culverts in the rear yard and anticipated that the Environmental Committee would be working with the Road District regarding re-tasking some of the property. Trustee Boban said the aim was to use the east side of the yard and anticipated mounting signs.

Trustee Boban also reported that he had was given a chance to review the new web site design and reported it was a different and updated version of the site and Supervisor McCollum would be the administrator of the new site. The scrolling banner didn't appear, but Trustee Boban hoping it would appear on the final version. Trustee Boban was also happy about the new Veterans' page and felt the new design was easy to navigate.

Trustee Wennlund reminded the board that he needed input from everyone. Trustee Wennlund also reported that he would be drafting administrative protocol. Trustee Wennlund reported that they were hoping to go live with the new site as soon as possible.

Trustee Kaupas noted she couldn't get in and requested she be sent a new link.

Trustee Hickey requested that the cemetery map be flipped and suggested that they mark which plots had been sold.

Trustee Boban wanted to remind everyone to stop at the American Legion with their new building and wish them a Merry Christmas.

3. Trustee Kaupas

Trustee Kaupas reported that Mr. Barry Bonazzi has retired from TRIAD and a replacement has been chosen, but Trustee Kaupas was unsure if the replacement was official.

4. Trustee Wennlund

Trustee Wennlund noted everything in his report had already been covered.

C. CLERK

None.

D. HIGHWAY COMMISSIONER

None.

E. ASSESSOR

Assessor Hernandez reported that she would not be at the January meeting. Assessor Hernandez also reported that her personnel changes were only that a staffer, Lindsey , is now full time, however this would not impact the insurance for her office. Her office was now down to 2 full time employees.

Assessor Hernandez also reported that there were Board of Review hearings on property in Cherry Hill. A new business coming has negotiated an abatement agreement with the school which specifically bars the business from appealing the assessment without damaging the abatement.

Assessor Hernandez also presented a report detailing her office's budgeting for 2009-2010,

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the proposed budget for 2010-2011 versus the amended 2010-2011, and the Budget for 2011-2012.

VII. REPORT FROM ATTORNEY

None.

VIII. APPROVAL OF BILLS

Motion by Trustee Wennlund, seconded by Trustee Kaupas, to accept all bills and late bills as presented and approve for payment ($23,403.79 for the Township General Fund, $800.98 for General Assistance Home Relief, $76,410.78 for the Road District General Fund). No further discussion; Trustee Hickey, Trustee Boban, Trustee Kaupas, Trustee Wennlund, and Supervisor McCollum in favor; none opposed; motion carried.

IX. OTHER BUSINESS

None.

X. ADJOURNMENT

Motion by Motion by Trustee Wennlund, seconded by Trustee Hickey, to adjourn the meeting at 8:15 p.m. No further discussion; all in favor; none opposed; motion carried.

Respectively submitted,

Annette Boyd

APPROVED

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