

Minutes - Board of Town Trustees

STATE OF ILLINOIS, }
WILL County } ss. REGULAR MEETING
Town of New Lenox }

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk at 1100 South Cedar Road on June 11, 2009.

PRESENT:	William McCollum	Supervisor
	Annette Boyd	Clerk
	Mike Hickey	Trustee
	Martin Boban	Trustee
	Barbara Kaupas	Trustee
	Larry Wennlund	Trustee

The following official business was transacted:

I. CALL TO ORDER

The New Lenox Town Board of Trustees Meeting was called to order on June 11, 2009, at 7:00 p.m. by Supervisor McCollum.

II. ROLL CALL

Also present:

Dennis McPartlin, Highway Commissioner
Marlene Batson, Executive Assistant
Attorney Wennlund

III. APPROVAL OF MINUTES

Motion by Trustee Wennlund, seconded by Trustee Kaupas, to approve the minutes of the May 14, 2009, Regular Meeting. No further discussion; all in favor; none opposed; motion carried.

IV. SPECIAL GUESTS/ PUBLIC COMMENTS

Jim Prybys, AIA, Stromsland & Deyong – presented to the Township Board several hypothetical site layout plans for the proposed new Senior Housing building. Plans ranged from a 24 unit, 36 and 42 unit buildings with varying positions on the site.

He also noted the varying parking requirements for each individual layout versus current parking available at the Township. During this discussion, he also presented the board with the parking requirements also required to accommodate an increased use in the Community Room.

Trustee Wennlund asked about impervious surfaces versus current water retention capabilities. Mr. Prybys informed him that the engineers would be looking at that and reviewing additional requirements, if any, because the current retention/detention pond may have already taken expansion into account.

Mr. Prybys noted that the preliminary Environmental study, while not finished, had revealed on a portion of the Road District property that had a large fuel storage tank that of the 6 borings taken, only 1 revealed the possible need for remediation, in an approximate 60' by 60' foot area.

Supervisor McCollum discussed moving the current meeting room to a multipurpose room in the new facility. Trustee Hickey acknowledged the Township's need for more office space, but voiced the opinion that he would rather see a 36 unit building rather than a 24 unit building, and incorporate a multipurpose room into that building at ground level.

Trustee Wennlund suggested a work session to review the plans and consider the priorities of the proposed project.

Supervisor McCollum proceeded to schedule a special meeting for the June 25, 2009, at 6:30.

Trustee Wennlund made a motion to table the discussion in order wait for the complete environmental study and the completed engineering study on the retention pond, seconded by Trustee Hickey; all in favor; none opposed; motion carried.

Mr. Milt Rissley, 13244 Florence Road, a public commentator, inquired into whether any of the proposals required demolishing any of the current buildings, specifically, the current Township Building. Mr. Rissley was informed the current design plans proposed do not include any plans to raze the current Township building.

Mr. Frank Palmisano, 1113 Ogden Avenue, inquired if the Township had any procedure for overgrown properties given that the weeds are quite high on certain properties. Supervisor McCollum noted there were over 100 foreclosures and the Township operates on a complaint based system, and the Township had scheduled several properties to be cut today.

Trustee Wennlund noted that the use of outside contractors has increased the costs.

Mr. Rissley noted that people were dumping lawn waste into piles on empty lots which were overgrown. Trustee Wennlund noted that becomes a policing issue that requires someone to report it when they see someone dumping waste.

Trustee Kaupas noted the incidents have increased since a fee for the bags was instituted.

Attorney Wennlund advised that there needs to be a witness to someone dumping waste in the right of ways, but that the Township doesn't have policing authority. The policing authority rests with the Sheriff, while the Township cleans the problem.

Mr. Rissley noted for the board that he would like to see the American Flag lit at Marshall Cemetery. Trustee Hickey noted the request, and advised Mr. Rissley that the flag would be lit as soon as a power source was located for lighting.

V. BOARD ISSUES – ACTIONS

A. Will County Historic Landmark Designation for Marshall Cemetery

Attorney Wennlund reported that the Ordinance pertains to structures and sites and that the old portion of the cemetery qualifies. Attorney Wennlund also advised that the statute prohibits significant alteration and that changes could require an application of appropriateness, but noted, gravestones, while not declared now, but could become subject to this ordinance in the future, and the fines are considerable. Attorney Wennlund pointed out to the board that on some facets, the board would be ceding authority to another organization, which was why the previous board never applied for this designation.

Attorney Wennlund also reported that there is nothing in the ordinance preventing a right of way, should one be needed.

Trustee Wennlund also pointed out the current Township Board would be ceding the authority on a Township owned property that would be binding for all future board members.

Attorney Wennlund also advised that the Ordinance is wide ranging and leaves significant discretion to the Landmark Board, whose members also change, and could present significant problems in the future.

It was decided that the Board needed to ask more questions about this designation. Motion by Trustee Wennlund seconded by Trustee Kaupas to table the issue for 30 days. All in favor; none opposed; motion carried.

B. Township Prevailing Wage Ordinance

Motion by Trustee Boban, seconded by Trustee Hickey to adopt the Township Prevailing Wage Ordinance #2009-02; Trustee Hickey, Trustee Boban, Trustee Kaupas, Trustee Wennlund, Supervisor McCollum in favor; none opposed; motion carried.

C. Contract for Surveyor Services for Master Land Use Plan

Supervisor McCollum presented the quote from Routiger and Tonelli for a Civil Engineering study in the amount of \$4,800.00, not to exceed \$5,000.00. Motion by Trustee Wennlund, seconded by Trustee Hickey, to approve the contract for professional services with Ruettiger, Tonelli & Associates, not to exceed \$5,000. Trustee Hickey, Trustee Boban, Trustee Kaupas, Trustee Wennlund, Supervisor McCollum in favor; none opposed; motion carried.

D. Appointment of Township Committees

Motion by Trustee Boban, seconded by Trustee Kaupas, to approve the appointment of committees as presented. All in favor; none opposed; motion carried.

E. Designation of Township Buildings and Grounds Manager

Trustee Boban made a motion to designate Supervisor McCollum as the Township Buildings and Ground Manager, seconded by Trustee Hickey; all in favor; none opposed; motion carried.

F. Appointment of Township Attorney

Motion by Trustee Kaupas, seconded by Trustee Hickey, to appoint Cass Wennlund, as the Township Attorney. Trustee Hickey, Trustee Boban, Trustee Kaupas, Supervisor McCollum in favor; Trustee Wennlund abstained, none opposed; motion carried.

G. Designation of Bank Depositories for Township Funds

Supervisor McCollum presented proposals from various banks as depositories. Motion by Trustee Hickey, seconded by Trustee Boban to accept the proposals from First Midwest Bank, Harris Bank and Old Plank Trail. Trustee Hickey, Trustee Boban, Trustee Kaupas, Trustee Wennlund, Supervisor McCollum in favor; none opposed; motion carried.

H. Township Investment Policy

Motion by Trustee Hickey, seconded by Trustee Kaupas to accept the Township Investment Policy as presented. Trustee Hickey, Trustee Boban, Trustee Kaupas, Trustee Wennlund, Supervisor McCollum in favor; none opposed; motion carried.

I. Township Loss Control Policy

Motion by Trustee Hickey, seconded by Trustee Boban, to accept the Township Loss Control Policy as presented. Trustee Hickey, Trustee Boban, Trustee Kaupas, Trustee Wennlund, Supervisor McCollum in favor; none opposed; motion carried.

VI. REPORT FROM TOWNSHIP OFFICIALS

A. SUPERVISOR

1. Generator Project.

Supervisor McCollum reported that due to the rain, the start up of the generator was postponed for tomorrow. Supervisor McCollum requested that the 3rd payout for the contractor for items already completed be added to the schedule.

2. Purchase of Minivan for Paratransit Department

Supervisor McCollum reported that the Township would be receiving a bid on a Minivan with a handicap accessibility ramp next month and would be seeking approval for the purchase at the next meeting.

3. Hickory Creek Watershed Planning Initiative

Supervisor McCollum attended the meeting and will be looking to apply for a grant. The Environmental Committee would be requested to take a look at it in the hopes that the committee would support the petition for grant application.

4. General/Emergency Assistance Income Standards Amendment

Supervisor McCollum that the income standards for General Assistance have been amended. Anyone interested in seeing those amendments should see him after the meeting.

B. TRUSTEES

1. Trustee Hickey

Trustee Hickey reported that Highway Commissioner McPartlin had put up the flag pole that was donated by Highway Commissioner's parents.

Trustee Hickey presented a plan to build a pier to put a plaque on with the Cemetery displaying the establishment date of 1841. The brick structure which would be wired for power even though there isn't any power available at this time.

Motion by Trustee Wennlund, seconded by Trustee Hickey, to approve the Marshall site plan for a monument as presented. All in favor; none opposed; motion carried.

2. Trustee Boban

Trustee Boban again reported that the school board offered storage space to the Township for the rain barrels should the extra storage be needed.

Trustee Boban reported that he had dropped off his flag at the American Legion hall for the flag ceremony.

Trustee Boban encouraged the Township to participate in the American Legion program and suggested that the Township take up the discussion at the workshop meeting. Flag day is this Sunday, and the American Legion is having a ceremony at 1:00pm for the dedication of the walkway.

Trustee Boban reported that he is already working on the spring clean up proposal for next year.

Trustee Boban noted that he supports the recycling program and supports the expansion of the recycling program. Trustee Boban suggested that the next school year that this could present an opportunity for another student in the assisted vocational student program.

Trustee Boban also noted that he was informed that Sharefest would not be having a hazardous waste drop off this year.

Trustee Boban reported that the first mosquito abatement application has been applied.

Trustee Boban also noted that he believed the Generator project was the right thing to do as it gives the Township piece of mind.

Trustee Boban suggested that there may be solar panels available for the lighting of the flag in the cemetery and suggested that the Township look into those.

3. Trustee Kaupas

Trustee Kaupas reported that Silver Cross was considering supporting the "File of Life" and making them available.

4. Trustee Wennlund

Trustee Wennlund reported that he had met with Will County, and noted they were pleased with the Township's E-Waste program and were using New Lenox Township as an example of a successful implementation.

Trustee Wennlund also reminded everyone that tomorrow was the last day of analog signal broadcast.

C. CLERK

Clerk Boyd requested that the Clerk be given access to the Clerk's page in order to update the minutes and the agendas directly rather than having to contact and email others.

The board concurred and that the appropriate instructions would be given to the vendor to make that access available.

D. HIGHWAY COMMISSIONER

Highway Commissioner McPartlin announced the Township Road District has adopted Prevailing Wage Ordinance number 2009-02 for the New Lenox Township Road District.

Highway Commissioner McPartlin reported on completed paving projects and pending paving projects. He also reported that the weather had posed a problem. His department will be addressing the problems with stone shoulders and asphalt shoulders along with the problem of water running into some yards.

Highway Commissioner McPartlin reported on the county project at Laraway and Cherry Hill with street lights going in by Green Glen.

Trustee Kaupas inquired into the light for Parker Road and Rt. 6. Highway Commissioner McPartlin advised her that he hadn't received any information at this time.

E. ASSESSOR

No report.

VII. REPORT FROM ATTORNEY

None.

VIII. APPROVAL OF BILLS

Motion by Trustee Kaupas, seconded by Trustee Boban, to accept all bills and late bills as presented including the electrical contractor bill and approve for payment (\$23,711.89 for the Township General Fund, \$3,186.06 for General Assistance Home Relief, \$117,595.89 for the Road District General Fund). No further discussion; Trustee Hickey, Trustee Boban, Trustee Kaupas, Trustee Wennlund and Supervisor McCollum in favor; none opposed; motion carried.

IX. OTHER BUSINESS

Highway Commissioner McPartlin reported that the Salt dome would be going up, as well as work on the plumbing, fence and landscaping at the new Road District facility.

X. ADJOURNMENT

Motion by Trustee Wennlund, seconded by Trustee Kaupas, to adjourn the meeting at 8:53 p.m. No further discussion; all in favor; none opposed; motion carried.

Respectively submitted,

Annette Boyd
Township Clerk