

# Minutes - Board of Town Trustees

STATE OF ILLINOIS, }  
WILL County } ss. REGULAR MEETING  
Town of New Lenox }

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk at 1100 South Cedar Road on February 12, 2009.

PRESENT:	William McCollum	Supervisor
	Annette Boyd	Clerk
	Michael Hickey	Trustee
	Martin Boban	Trustee
	Barbara Kaupas	Trustee
	Larry Wennlund	Trustee

The following official business was transacted:

## I. CALL TO ORDER

The New Lenox Town Board of Trustees Meeting was called to order February 12, 2009, at 7:00 p.m. by Supervisor McCollum.

## II. ROLL CALL

Also present:

Dennis McPartlin, Highway Commissioner  
Marlene Batson, Executive Assistant  
Kathy Johnson

## III. APPROVAL OF MINUTES

Motion by Trustee Wennlund, seconded by Trustee Hickey, to approve the minutes of the January 8, 2009 Regular Meeting. No further discussion; all in favor; none opposed; motion carried.

## IV. SPECIAL GUESTS

None.

## V. BOARD ISSUES – ACTIONS

### A. Administration – Senior Housing Campus Master Plan

Supervisor McCollum reported that the Township is looking at the potential for a second Senior Housing building, plus expanding current offices and beatification of existing structures.

Trustee Hickey inquired into the Township's level of need for additional office space.

Supervisor McCollum noted that concepts need to be addressed first as opposed to details. Supervisor McCollum noted items such as the possibilities of the physical site capabilities, the footprint for an additional Senior Housing building, and whether the financial costs appear to be on target as well as a feasibility study.

Supervisor McCollum noted that additional office space is necessary due to the fact that when the Township has meetings, such as LIHEAP, there is a considerable lack of space, and the food pantry currently expands into Kathy Johnson's office.

Trustee Boban inquired as to what the Township's priorities would be, i.e. the Senior Housing, the Township's needs, etc. Trustee Boban also noted that if the previous Senior Housing plans are notably modified, the Township could incur significant costs.

Supervisor McCollum noted that this was the reason for hiring Stromsland and DeYoung, to be able to determine site restrictions and details that will come out during the site planning as well as to help determine the best location for the new recycling site. Supervisor McCollum estimated that this would be a 4-month project from start to finish.

Trustee Kaupas noted that there are growing numbers of people coming to programs, such as the congregate meals, etc., while also pointing out that parking is a problem.

Trustee Hickey noted that some programs would continue to build and grow.

Supervisor McCollum pointed out that when the congregate meal program starts, the Township will need to be mindful of senior tenants.

Trustee Boban motioned to approve the proposal from Stromsland and DeYoung for the Master Plan project for the Township, seconded by Trustee Kaupas, No further discussion; Trustee Hickey, Trustee Boban, Trustee Kaupas, Trustee Wennlund and Supervisor McCollum in favor; none opposed; motion carried.

VI. REPORT FROM TOWNSHIP OFFICIALS

A. SUPERVISOR

1. Fiscal Year 2009-2010 Budget Preparation (Second Review)

Executive Assistant Marlene Batson pointed out that there was an alternative Assessor Budget noted in red, with only minor changes.

Trustee Hickey pointed out that the Township should forward the modified budget to the Assessor.

Supervisor McCollum reported that the changes are in line overall with our extensions from the county. Supervisor McCollum also suggested that he and Trustee Hickey have a conference call with the Township Assessor to review the proposed changes.

Trustee Boban stated he felt comfortable that the costs can be covered. Although Trustee Boban anticipates an increase in the costs for the annual Clean Up Day, the reduction of other costs could offset those increases.

Trustee Hickey said the only problem he could foresee would be the issue of abandoned housing.

2. Generator Project

Supervisor McCollum reported that he anticipates the project to be completely finished on June 30<sup>th</sup> as this would give ample time for load checks, etc.

3. Chamber of Commerce Business Expo March 21, 2009

Supervisor McCollum informed everyone that the Township has a booth, and encouraged everyone to attend for a couple of hours in order to help man the booth.

Trustee Hickey inquired as to whether the Township would have rain barrels available for the Expo.

Supervisor McCollum indicated yes, and that that the same company who supplies the earth machines would be supplying the Township with rain barrels, in quantities of 15. Supervisor McCollum also wanted mention of the new rain barrels added to the newsletter.

Trustee Hickey reported at the meeting last night, they thanked the Lion's Club for the money they spent. The Lion's Club having spent \$15,000-16,000, in combination with the \$13,000 the Township spent, even though the estimate was 75,000, the kitchen has turned out to be a tremendous success. There is a ribbon cutting ceremony on March 2<sup>nd</sup> at 11:00am.

Trustee Kaupas suggested the Township draft a resolution for them.

Motion by Trustee Kaupas, seconded by Trustee Wennlund, to approve a resolution to recognize the New Lenox Lions Club for the construction and contribution to the Kitchen.

Supervisor McCollum requested that Trustee Wennlund draft the resolution.

Highway Commissioner McPartlin suggested that the Township have a special plaque included for the foyer of the new kitchen.

B. TRUSTEES

1. Trustee Hickey

Marshall Cemetery - Trustee Hickey is hopeful that in the spring, there would be more community service individuals and that there would be work at Marshall Cemetery.

Paratransit – Trustee Hickey also reported that the Paratransit program is seeing consistent growth patterns.

2. Trustee Boban.

Annual Clean-up Day - Trustee Boban reported he has spoken with Waste Management who has a similar operation in ~~Manhattan~~ Lockport (**Trustee Boban noted he may have said Manhattan, but that he intended to say Lockport. Amended/Corrected**). He noted that the first Saturday in May is scheduled for the Township's Clean-up Day.

Lincoln Way Assisted Vocational Work Program – Trustee Boban reported a young man is handling duties in the kitchen and appears to be handling his duties very well. Trustee Boban reported that Lincoln Way would welcome the opportunity to see their program expanded.

Trustee Boban also suggested he would like to see parking signage for seniors to protect their parking, even if this meant the possibility of towing vehicles from those designated spaces.

Trustee Boban reported that the Veterans page on the Township web site should receive more exposure with the VFW.

Trust Boban also expressed an interest in attending the ribbon cutting ceremony for the kitchen on March 2<sup>nd</sup> at 11:00.

Trustee Hickey offered to treat the Senior Housing tenants to lunch on that day.

Supervisor McCollum advised everyone that reservations are required 48 hours in advance and presented the menu to the board.

3. Trustee Kaupas

Trustee Kaupas reported that TRIAD had a form called ICE cards which is a form for the wallet with emergency information and that she would try to get some of those forms for the Township.

Trustee Kaupas reported that the Village was discussing the possibility of a drug disposal program at the Police department, due to the need for a secure drop off location.

There is also a Senior Fair planned for April 25<sup>th</sup> (last Sunday in April), and JJC has an event planned for March 18<sup>th</sup>.

Trustee Kaupas also reported they will be distributing medical bracelets for Alzheimer's patients and autistic children also.

Trustee Kaupas also reported from the leadership meeting that the Library is "going

green" and will be distributing their newsletter via email.

4. Trustee Wennlund

Newsletter - Trustee Wennlund reported that the deadline for the newsletter was tomorrow in order to work on spacing and content. He would be meeting with Jackie to go over these items in anticipation of the newsletter being mailed on March 15<sup>th</sup>.

E-Scrap – Trustee Wennlund reported that the program was going great and that people were already bringing items in, even without having the promotion in the newsletter.

Trustee Wennlund suggested the banner be obtained for the expo in order to give the program as much exposure as possible.

Supervisor McCollum noted that Channel 6 would be visiting each booth at the expo.

Trustee Wennlund suggested contacting the local churches, schools, and other various organizations to get the Township contact information to them.

Trustee Wennlund also reported that there was now a permit in order to track everything that was being dropped of and by whom.

Trustee Wennlund also reminded everyone that the deadline for switching from analog signals to digital signals has been postponed until June 12<sup>th</sup>, however, broadcasting organizations can switch when they want.

Trustee Hickey noted that some stations are moving forward prior to the required date due to the investment those organizations have already made. Trustee Hickey inquired as to whether the County was limited dollar wise on the size and scope.

Trustee Wennlund indicated that the County was not limited, as the County is paid by the recycler, and that the County isn't financially responsible for the transportation of the recycler either.

C. CLERK

Clerk Boyd submitted the article and gave a summation of the article's contents for the Newsletter.

Clerk Boyd reported that the consolidated election is on April 7<sup>th</sup>, and that once again, the Township would be offering early voting from March 16<sup>th</sup> through April 2, 2009, from 9:00am through 2:30pm. The polls are open on April 7<sup>th</sup> from 6:00am until 7:00pm.

The Annual Town Meeting would be held on April 14<sup>th</sup>, 2009, at 6:30 in the New Lenox Township Meeting room.

April 9<sup>th</sup> will be the hearing dates for both the Township and the Road District budget hearings for the April 1, 2009 through March 31, 2010 fiscal year.

D. HIGHWAY COMMISSIONER

Highway Commissioner McPartlin reported that the Township received a delivery of salt, which was needed as supplies had been depleted for this area. This delivery of salt will complete filling the current salt storage facility and the balance will be transported to the new salt storage.

E. ASSESSOR

None.

VII. REPORT FROM ATTORNEY

None.

VIII. APPROVAL OF BILLS

Motion by Trustee Hickey, seconded by Trustee Boban, to accept all bills and late bills as presented and approve for payment (\$47,574.43. for the Township General Fund, \$900.00 for the General Assistance Home Relief Fund, \$174,332.75 for the Road District General Fund,).

No further discussion; Trustee Hickey, Trustee Boban, Trustee Kaupas, Trustee Wennlund and Supervisor McCollum in favor; none opposed; motion carried.

IX. OTHER BUSINESS

None.

X. ADJOURNMENT

Motion by Trustee Wennlund, seconded by Trustee Hickey, to adjourn the meeting at 8:10 p.m. No further discussion; all in favor; none opposed; motion carried.

Respectively submitted,

Annette Boyd  
Township Clerk